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Minutes of Marcola Water District Board Regular Session and Budget Committee Meeting #2

Date: May 13, 2024

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders (via telephone), Rodger Shaddy, Dawn Cole.

Budget Committee Members Present: Eugene Cole, Pam Coleman, Patrick Watson and Tyler McDonald.

Others Attending: Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:02 P.M.

President Sanders called roll: 1 - vacant, 2 - Sanders (P) present via telephone, 3 - Cole (S) present, 4 - McCarthy (VP) excused absence, 5 - Shaddy (T) present.

President Sanders reviewed the agenda. No new items were added.

The minutes of April 8, 2024 were reviewed. Dawn Cole made a motion to approve the minutes of April 8, 2024. Rodger Shaddy seconded the motion. Approved (3-0).

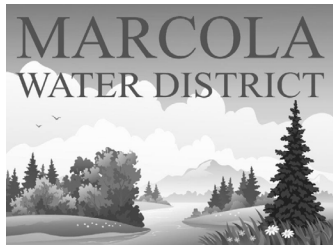
The financial report and updated bill list for April 2024 was reviewed and discussed. Dawn Cole made a motion to approve payment of the April 2024 bill list. Rodger Shaddy seconded the motion. Approved (3-0). The checks were signed by Rodger Shaddy and Dawn Cole.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for April 2024 was reviewed by President Tim Sanders. The check numbers for April 2024 are 5935-5952 and there are no breaks in sequence. The missing checks report for April 2024 was approved and signed by President Tim Sanders.
- 2) The audit trail report for April 2024 was reviewed by President Tim Sanders. The audit trail report for April 2024 was approved and signed by President Tim Sanders.
- 3) The vendor quick report for April 2024 was reviewed by President Tim Sanders. There were no new vendors for April 2024. The vendor quick report for April 2024 was approved and signed by President Tim Sanders.

Business from the Audience: None.

Business from the Board: None.



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Business from the Staff: Jamie Porter presented the following to the Board.

Resolution 2024-04, Resolution 2024-05 and Resolution 2024-06.

Resolution 2024-04: Resolution Authorizing Fund Transfers to Balance Appropriations. Dawn Cole Made a motion to adopt Resolution 2024-04. Rodger Shaddy seconded the motion. Approved (3 ayes, 0 nays).

Resolution 2024-05: Resolution Appointing Patrick Watson to Commissioner Position 1. Rodger Shaddy made a motion to adopt Resolution 2024-05 and Dawn Cole seconded the motion. Approved (3 ayes, 0 nays). Welcome Patrick!

Resolution 2024-06: Authorizing Bank Change, Board Officers and Signature Authority. Dawn Cole made a motion to adopt Resolution 2024-06. Rodger Shaddy seconded the motion. Approved (4 ayes, 0 nays).

Mohawk Fire Raffle Donation: Sandra McCarthy has volunteered to coordinate the basket this year for donation to the annual Mohawk Fire raffle and has requested the Board to authorize a spending limit. Dawn Cole made a motion to authorize \$350.00 for the donation basket. Rodger Shaddy seconded the motion. Approved (4-0).

PFAS Testing: Jamie Porter discussed the test results and told the Board that he will prepare a report to be sent out to customers no later than June 30, 2024. He is requesting access to PFAS grant funds. He met with two ladies from Business Oregon, the state agency that administers grant funds and with them reviewed the two different grants that the Marcola Water District is working to utilize. He also discussed the District's need for a new storage reservoir. There is a chance we could apply for funds in the future to meet that need.

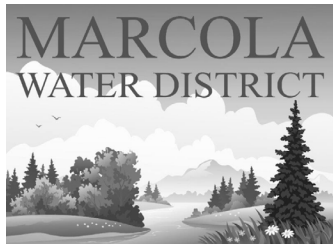
Fire Hydrant Damage and Insurance Claims: The uninsured motorist who damaged the valve and fire hydrant on February 23, 2024 was a "no show" and Lane County Sheriff's Office has been asked to press charges for failure to perform the duties of a driver.

Honeybee Lane Main Replacement: The project is now complete.

Water SDC and Rate Study: The consultant is still recovering from a vehicle accident but hopefully every thing will get lined up and begin by July 2024.

Jamie Porter turned the floor back over to President Sanders.

President Tim Sanders closed the Regular session at 6:15 P.M. and turned the floor over to Budget Committee Chair Eugene Cole.



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Budget Committee Meeting #2

Budget Committee Chair Eugene Cole opened the Budget Committee meeting at 6:15 P.M and turned the floor over to the Budget Committee Officer Jamie Porter for updates.

Budget Committee Officer Jamie Porter went over the recommended budget with the committee, discussed the updates and made some amendments. He turned the floor back to the Budget Committee Chair Eugene Cole.

Budget Committee Chair Eugene Cole asked if there were any further questions. There were none. He then asked for a motion to approve the budget.

Rodger Shaddy made a motion to approve the budget with a total of all funds of \$300,000 + \$67,665 + \$7,000 = \$374,665 and a property tax rate of \$0.4037 per thousand. Dawn Cole seconded the motion. Approved (7 ayes, 0 nays).

Budget Committee Chair Eugene Cole closed the Budget Committee meeting #2 at 6:31 P.M. and turned the floor over to President Sanders.

Regular Session

President Tim Sanders reopened the Regular session at 6:31 P.M.

President Sanders announced the next meeting will be June 10, 2024 for budget adoption resolutions and requested a motion to adjourn if there was no further business.

Rodger Shaddy made a motion to adjourn. Dawn Cole seconded the motion. Approved (4-0).

President Tim Sanders adjourned the meeting at 6:32 P.M.