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Minutes of Marcola Water District Board Regular Session and Budget Committee Meeting #2

Date: August 11, 2025

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders via telephone, Sandra McCarthy and Dawn Cole.

Others Attending: Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:03 P.M.

President Sanders called roll: 1 - Watson (M) absent, 2 - Sanders (P) present via telephone, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - (T) vacant.

President Sanders reviewed the agenda: No new items.

Review Items

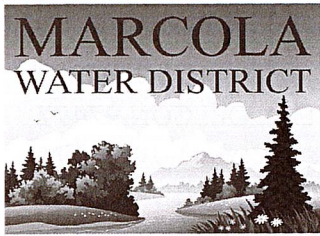
The minutes of July 14, 2025 were reviewed. Sandra McCarthy made a motion to approve the minutes of July 14, 2025. Tim Sanders seconded the motion. Approved (3-0).

The financial report and updated bill list for July 2025 was reviewed and discussed. Dawn Cole made a motion to approve payment of the July 2025 bill list. Sandra McCarthy seconded the motion. Approved (3-0). The checks were signed by Sandra McCarthy and Dawn Cole.

Vice President Sandra McCarthy read aloud the following reports for the record.

- 1) The missing checks report for July 2025 was reviewed by President Tim Sanders. The check numbers for July 2025 are 1142-1155 and there are no breaks in sequence. The July 2025 missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for July 2025 was reviewed by President Tim Sanders. The July 2025 audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for July 2025 was reviewed by President Tim Sanders. There are no new vendors for July 2025. The July 2025 vendor quick report was approved and signed by President Tim Sanders.

Business from the Audience: None.



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Business from the Board: Commissioner Rodger Shaddy has officially resigned from the Board due to health concerns. Sandra McCarthy has agreed to be in charge of procuring an appreciation gift and card.

Business from the Staff: Jamie Porter updated the Board on the following items.

Board Officer Elections: The elections have been deferred until the September 15, 2025 meeting when all current Board members are present.

Updated Time Sheets and Mileage Tracking Apps: Jamie Porter will do research into updated time sheets and mileage tracking apps for District employees.

September 2025 Meeting Change: Jamie Porter requested the Board consider changing the September 8 meeting to the following week September 15 due to scheduling conflicts. The Board agreed.

President Tim Sanders announced that the next meeting will be September 15, 2025 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Dawn Cole seconded the motion. Approved (3-0).

President Sanders adjourned the meeting at 6:33 P.M.

Approved by Board Secretary *Dawn A Cole*