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## Minutes of Marcola Water District Board Regular Session

Date: January 12, 2026

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders, Sandra McCarthy, Patrick Watson (via telephone), Dawn Cole and Jeffrey Meray.

Others Attending: Jamie Porter.

### Regular Session

President Tim Sanders called the meeting to order at 6:02 P.M.

President Sanders called roll: 1 - Watson (T) present via telephone, 2 - Sanders (P) present, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - Meray (M) present.

President Tim Sanders reviewed the agenda. No new items.

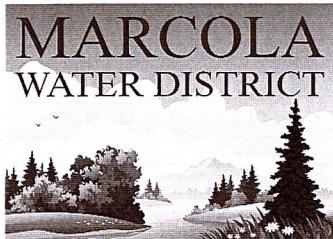
### Review Items

The minutes of December 8, 2025 were reviewed. A correction to the monthly review of the missing checks report was made. The check numbers for December 2025 were corrected to read 1202-1215 (not 1202-1252). There was also a correction to the "Small System Equipment Assistance Grant". The number of pumps the grant will cover is five not three. Sandra McCarthy made a motion to approve the corrected minutes. Jeffrey Meray seconded the motion. Approved unanimously. Watson - aye, Sanders - aye, Cole - aye, McCarthy aye and Meray - aye (5 ayes, 0 nays).

The financial report and updated bill list for December 2025 was reviewed and discussed. Tim Sanders made a motion to approve payment of the December 2025 bill list. Dawn Cole seconded the motion. Approved by unanimous vote. Watson - aye, Sanders - aye, Cole - aye, McCarthy - aye and Meray - aye (5 ayes, 0 nays). The checks were signed by Tim Sanders and Sandra McCarthy.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for December 2025 was reviewed by President Tim Sanders. The check numbers for December 2025 are 1216-1229 and there are no breaks in sequence. The December 2025 missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for December 2025 was reviewed by President Tim Sanders. The December 2025 audit trail report was approved and signed by President Tim Sanders.



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3) The vendor quick report for December 2025 was reviewed by President Tim Sanders. There were no new vendors for December 2025. The December 2025 vendor quick report was approved and signed by President Tim Sanders.

Business from the Audience: None.

Business from the Board: None.

Business from the Staff: Jamie Porter updated the Board on the following items.

Marcola Employee Transitions: Board approval (retroactive) is required to hire Laryn Macauley as a back up operator. Dawn Cole made a motion to retroactively approve hiring Laryn Macauley. Sandra McCarthy and Jeffrey Meray seconded the motion. Approved unanimously. Watson - aye, Sanders - aye, Cole - aye, McCarthy - aye and Meray - aye (5 ayes, 0 nays).

Signature Authority: Records update needed to remove Rodger Shaddy's signature authority and add check signing authority for Commissioner Meray to the Summit Bank account. Jamie Porter recommended adoption of Resolution 2026-01 to authorize those changes.

Resolution 2026-01 Affirming Board and Establishing Check Signing Authority: Sandra McCarthy made a motion to adopt Resolution 2026-01. Jeffrey Meray seconded the motion. Approved by unanimous vote. Watson - aye, Sanders - aye, Cole - aye, McCarthy - aye and Meray - aye (5 ayes, 0 nays).

President Sanders announced the next meeting will be February 9, 2026 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Jeffrey Meray seconded the motion. Approved unanimously. Watson - aye, Sanders - aye, Cole - aye, McCarthy - aye and Meray - aye (5 ayes, 0 nays).

President Tim Sanders adjourned the meeting at 6:17 P.M.

Approved by Board Secretary Dawn Cole