

RESOLUTION NO. 2026-21

**A RESOLUTION OF THE RAINBOW WATER DISTRICT
AWARDING A PROFESSIONAL SERVICES CONTRACT FOR
CHASE WETLANDS DELINEATION TO WETLANDS AND WILDLIFE LLC**

WHEREAS, Rainbow Water District is a domestic water supply district under Oregon Revised Statutes Chapter 264 which provides that “the power and authority given to districts is vested in and shall be exercised by a board of five commissioners, each of whom shall be an elector of the district”, and the Rainbow Water District Board of Commissioners also serves as the Local Contract Review Board, and

WHEREAS, the District desires a wetland delineation and submittal of a report to the Oregon Department of State Lands (DSL) to obtain a concurrence letter required for environmental permitting for a new Chase Well No. 6, and the Oregon Administrative Rules (OAR) provide procedures for selecting consultants for engineering and related services, and OAR 137-048-0200(1)(b) allows direct selection of a consultant if the estimated fee is less than \$100,000, and

WHEREAS, Wetlands and Wildlife LLC has provided an estimate of \$8,050 on a time and materials basis, and District desires an additional amount for contingency in the event additional time and effort is needed to achieve concurrence, and Capital Outlay funds for the Chase Well 6 project are available in the FY 2026-27 adopted budget, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners and Local Contract Review Board of Rainbow Water District awards the contract for Chase Wellfield Wetlands Delineation to Wetlands and Wildlife LLC, and authorizes the District Superintendent to manage the contract and utilize the needed budgeted funds not-to-exceed \$10,000 to complete the project with other permit and submittal fees paid directly by the District.

ADOPTED by a vote of ____ Yes votes and ____ No votes, this 14th day of October, 2026.

Mindy Kephart, President
Board of Commissioners

Mindy Kephart, President
Local Contract Review Board

ATTEST:

ATTEST:

Erik Westerholm, Secretary-Treasurer
Board of Commissioners

Erik Westerholm, Secretary-Treasurer
Local Contract Review Board

SERVICES PROPOSAL / AGREEMENT

October 14, 2026

Jamie Porter, PE
Superintendent
Rainbow Water District
1550 N 42nd Street, Springfield, OR 97477
PO Box 8, Springfield, OR 97477

RE: Chase Wellfield: Wetland Delineation and Department of State Lands Concurrence

Dear Jamie Porter,

Thank you for contacting Wetlands and Wildlife LLC regarding wetland services for property located in Springfield, OR. We will work closely with you throughout the process. I believe you will find us to be very flexible and responsive, with project objectives foremost in our mind.

Itemized below is an outline of the initial services we propose to provide in assisting you with your wetland concerns.

Understanding

We have provided a list of tasks and a cost estimate for a wetland delineation through agency concurrence. The current understanding is that all wetlands (if found) discovered during this process will be avoided. If wetland impacts are necessary, separate permit processes would also be necessary. Those services are not included within this scope. Please see the attached page from the previous concurrence showing the proposed study area.

PLEASE DO NOT ALTER THE SITE EXCEPT AS NOTED BELOW (e.g. mowing, filling, etc.). Such activities could impact our ability to accurately confirm conditions and complicate the receipt of agency concurrence. It is assumed that the site was mowed this Summer which is acceptable.

Services

TASK 1 – DATA COLLECTION

- 1.01 Collect Agency/other Data.
 - a. Review any delineation information prepared by others and on file with the Department of State Lands and/or Army Corps of Engineers. Rainbow Water District has provided the concurrence for the same study area which has since expired. No wetlands were found within this previous study.
 - b. Access Federal websites (COE, USFWS, and NRCS) and obtain data as necessary.
- 1.02 Collect Site Data.
 - a. Compile data related to current conditions (air photos, tax lot maps).
 - b. Visit the site, collect field data (vegetation, soils, hydrology, and GPS survey), temporarily flag sampling points, and confirm wetland boundaries. Demarcate ordinary high-water line of any waters of the state/U.S. Provide digital mapping data to project team.

TASK 2 – WETLAND DELINEATION REPORT

- 2.01 Utilize the results of Task 1 and generate a wetland delineation report, including any additional field work, digital copies of our field analysis (including DSL formatted GIS data) and a to-scale site drawing with sampling points with any wetland/water boundaries. Review the results of this work with you, discuss next steps.
- 2.02 Finalize and submit the wetland delineation document to the Department of State Lands and Army Corps of Engineers for concurrence/determination. Notify you to pay any applicable review fees with DSL. An "Approved Jurisdictional Determination" will be requested unless the applicant coordinates with Wetlands and Wildlife LLC anytime before the submittal.

TASK 3 – WETLAND DELINEATION CONCURRENCE

Concurrence includes submitting the delineation report to the Oregon Department of State Lands (DSL), establishing communication with them, providing supplemental information if requested and procuring a concurrence letter, stating that they approve (concur with) the results of the delineation. With a Letter of Concurrence in hand, the delineation is valid for 5 years from the concurrence date.

Estimated Fee For Wetlands and Wildlife LLC Services

Wetlands and Wildlife LLC propose to provide the services outlined above at a rate not to exceed \$10,000. Hourly rates are \$135/hr. Mileage will be charged at the active federal rate. Wetland Delineation review fees (Department of State Lands) are not included in this estimate. To aid in overall project budgeting, the following estimate is provided. For this project (based on outlined scope).

Task 0 – Project Management, Quality Control	\$500
Task 1 – Data Collection and Task 2 – Wetland Delineation Report	\$8,500
Task 3 – Wetland Delineation Concurrence	\$800
GPS Rental (1 day @ \$100/half day)	\$200
Total =	\$10,000.

Additional Costs

Outside of the fee listed above, there are other estimated costs which can be anticipated based on experience.

DEPARTMENT OF STATE LANDS-Anticipate a separate \$600-\$1,200 fee for the delineation review based on a new tiered system which was proposed by DSL for 2026. Rainbow Water District will be instructed by email regarding payment after submittal. Rainbow WD will pay this review fee directly (Department of State Lands). If it becomes necessary to obtain a subconsultant and/or perform wetland permitting work (e.g. Joint Permit Application), Rainbow Water District will review the new scope and anticipated cost and obtain separate approvals for that work.

Estimated Timeline

Many tasks are dependent on review processes and are outside of our control. Nonetheless, experience can

provide a certain amount of consistent feedback as to actual timelines. Project work can be started in October 2026. Wetlands and Wildlife LLC can provide mapping (GIS) and wetland delineation report draft deliverables within the first two weeks of December.

After submittal to relevant agencies, please expect at least 4-9 months for their (DSL) review through concurrence. Timelines for Army Corps of Engineers review (if submittal desired) can be very unpredictable due to varying workloads, although in some circumstances they are able to shift workloads for projects which have timeline constraints.

Commencement of Services

We can commence the services outlined herein after receiving a signature below.

It is hoped this proposal meets your needs and expectations. Please contact us should you have any questions. Should this meet with your approval, please sign and date in the space provided below and return a digital copy to Wetlands and Wildlife LLC (brian@wetlandsandwildlifellc.com).

Again, thank you for the opportunity to assist you.

Sincerely,

Brian Meiering

Brian Meiering, Environmental Specialist

ACCEPTED BY:

Signature / Printed Name _____

Date _____

McKenzie River



Source: LCOG tax map, proprietary data

LEGEND



- Tax Lot Boundary
- Study Area Boundary
- Elevation Contours, 2 ft

- Gravel Road
- Other Tax Lots



Chase Wellfield Wetland Determination

Map 17-03-23-43, Lot 2102
Lane County

Figure 2
Tax Lot Map



DRAWN BY DKM

DATE DRAWN 10/15/2016

SCALE 1 inch = 200 feet