

RAINBOW WATER DISTRICT BOARD MEETING

Date: October 8, 2025

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Mindy Kephart, Doug Keeler, James Burrington, and Erik Westerholm

STAFF PRESENT: Jamie Porter, Jodi Sanders, and Brian Scott

Marla Casley opened the board meeting at 5:36 pm.

New board member, Erik Westerholm, was sworn into office.

AGENDA REVIEW

No added items.

REVIEW ITEMS

1. The minutes from September 10, 2025, were presented for approval. Erik Westerholm moved to approve the minutes as amended to correct the missing checks report to check numbers 1966 – 2046. Doug Keeler seconded the motion. Motion passed 5-0.
2. The financial reports for September 2025 were presented for approval. Doug Keeler moved to accept the financial reports and pay the bills. Mindy Kephart seconded the motion. Motion passed 5-0.
3. September 2025 Financial Report Review: Marla Casley reviewed 3 transactions and approved the September 2025 audit trail report. The missing checks report for September 2025 was reviewed and approved; check numbers are 2047-2113 and there were no breaks in sequence. There was one new vendor, Emerson LLP. Emerson supplied the vaults for the 15 flow meters.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD.

1. Mindy attended her first LCOG meeting. There were several presentations from different organizations.
2. Doug asked about the status of Jamie's evaluation letter. Marla said she is working on it and will cc the board members when it is completed.

BUSINESS FROM THE SUPERINTENDENT

1. Jamie reviewed the history of the district's reserve funds. Ten years ago, the district would only get above \$2 million dollars for a few months when the property tax money was received, but before the property tax bills were paid. Currently, the district has \$4.5 million

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dollars in reserve, before receiving any property tax money. Our reserves are in good shape, but we have some big expenses coming up drilling two replacement wells and maybe adding PFAS treatment.

2. We received the reimbursement from FEMA for the 2024 ice storm claim for \$19,292.57. If the administration time claim is also approved, we will get a second payment of approximately \$1300.00.
3. The insurance claim for the lightening damage at I5 has been submitted to insurance. We should be getting reimbursed for approximately \$20,000 in costs.
4. We received the fiber optic bill from the Springfield Utility Board for \$1600.00, which is the new rate under the new IGA with SUB. However, the new IGA has not taken effect yet, and SUB agreed to reduce the invoice to \$203.00 until the IGA has been signed by both parties.
5. Jeff Nelson and Jamie met with Jeff Paschall with the City of Springfield regarding the Urban Services Agreement (USA). The city will be reviewing the USA with its attorneys and then taking it to the city council for consideration. Depending on the councils' schedule, it may not be approved until early 2026.
6. Brian reviewed the flow meter vault installations at I5. The crew has been operating with old maps, which are not accurate. While digging, conduit was snagged and pulled out of the control system. On the positive side, it gave us the opportunity to update maps and control system diagrams. While digging to install the vaults, they also discovered that the soil consists of river rock, and they are having problems with the walls of the ditch caving in. We are not able to get close enough with our equipment to place the vaults safely and will need to rent a larger crane to install them.
7. We are waiting on Schneider Pump to install the pump at Chase 4, and the air conditioner went out on Chase 2 again. We have a spare air conditioner as a backup and will have to get the original one repaired.
8. The public law training for the board members will be held at the office on December 10th. The regular meeting will be held December 11th.
9. The intergovernmental agreement with the Blue River Water District is still being reviewed and will be on the agenda of a future meeting.
10. Jamie presented Resolution No. 2025-31, A Resolution Affirming and Authorizing the Purchase of a 2013 Ford Explorer from the Lane County Fleet Auction. This vehicle replaces Jamie's existing 20-year old truck, which will be kept as a backup vehicle. Mindy moved to adopt the resolution. James seconded the motion. Motion passed 5-0.
11. Jamie presented Resolution No. 2025-32, An Anti-Fraud, Internal Accounting Controls and Crime Coverage Policy. This resolution increases the crime coverage insurance from

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\$250,000 to \$500,000. The policy also updates employee spending and check signing limits. Doug Keeler moved to adopt the resolution. Erik seconded the motion. Motion passed 5-0.

12. Jamie participated in an emergency preparedness tabletop exercise with SUB. There was a simulated train derailment in downtown Springfield that employees responded to.

13. Rainbow employees participated in the MWMC Clean Water University today, with Brian, Charles, and Wyatt taking a shift and working with the 5th grade kids.

The next board meeting will be held November 12, 2025.

Marla Casley adjourned the meeting at 6:18 pm.

 11/12/2025
Minutes Approved Date