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Minutes of Marcola Water District Board Regular Session

Date: January 29, 2024

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders (via telephone), Sandra McCarthy, Rodger Shaddy, Dawn Cole and Cheryl Neu (via telephone).

Others Attending: Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:00 P.M.

President Sanders called roll: 1 - Neu (M) present via telephone, 2 - Sanders (P) present via telephone, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - Shaddy (T) present.

President Sanders reviewed the agenda. Jamie Porter added two items to the agenda: 1) signature authority and 2) grant application updates.

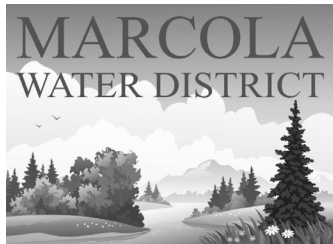
Review Items

The minutes of December 14, 2023 were reviewed. Cheryl Neu made a motion to approve the December 14, 2023 minutes. Sandra McCarthy seconded the motion. Approved by unanimous vote (5-0).

The financial report and updated bill list for December 2023 was reviewed and discussed. Cheryl Neu made a motion to approve payment of the December 2023 bill list. Rodger Shaddy seconded the motion. Approved unanimously (5-0). The checks were signed by Rodger Shaddy and Sandra McCarthy.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for December 2023 was reviewed by President Tim Sanders. The check numbers for December 2023 are 5884-5901 and there are no breaks in sequence. The missing checks report for December 2023 was approved and signed by President Tim Sanders.
- 2) The audit trail report for December 2023 was reviewed by President Tim Sanders. The audit trail report for December 2023 was approved and signed by President Tim Sanders.
- 3) The vendor quick report for December 2023 was reviewed by President Tim Sanders. There was one new vendor for December 2023, Bear Mountain Tree Removal. The vendor quick report for December 2023 was approved and signed by President Tim Sanders.



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Business from the Audience: None.

Business from the Board: None.

Business from the Staff: Jamie Porter presented the Board with the following updates.

UCMR 5: There will be a further delay. Only half the results are in. Problems arose at the lab with the samples sent and new samples will need to be collected and sent off for analysis.

Backup Water Operator: Brady Henderson has had some health issues and is unable to perform the job at this time so Rainbow Water will post the job ad again and start the recruitment process over.

Grant Applications: Marcola Water District has been approved for two separate grants: 1) Sustainable Infrastructure Planning Projects (SIPP). The approval is for up to \$20,000 for a water rate analysis and update to the systems development charges paid by new connections and 2) BIL-EC / EC-SDC. The approval is for up to \$65,000 for a PFAS Feasibility Study.

Funding for the grants is expected to become available over the next six months.

Bank Change: The Marcola Water Board has okayed a bank change from Key Bank to another bank to follow what Rainbow chooses to do. (Rainbow is currently considering using Summit Bank.)

Signature Approval: Due to the change in the Marcola Water Board meeting dates to the second Monday of the month, Jamie Porter requested approval for Rainbow to sign any checks to pay bills that may miss a deadline and incur a late fee. The Board approved his request. Jamie Porter will write up a Resolution for the Board to consider adopting at the February 12, 2024 meeting.

Generator: The loaner generator from the Fire Department was invaluable during the January 2024 power outages.

Leak Repairs: The main replacement work on Honeybee Lane is pending and plans to do the work around Spring Break are being scheduled.

President Tim Sanders announced the next meeting will be February 12, 2024 and requested a motion to adjourn if there was no further business.

Cheryl Neu made a motion to adjourn. Sandra McCarthy seconded the motion. Approved by unanimous vote (5-0).

President Sanders adjourned the meeting at 6:17 P.M.