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Minutes of Marcola Water District Board Regular Session

Date: January 13, 2025

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders (via telephone), Sandra McCarthy (via telephone), Dawn Cole and Patrick Watson.

Others Attending: Jeff Bergstrom and Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:00 P.M.

President Sanders called roll: 1 - Watson (M) present, 2 - Sanders (P) present via telephone, 3 - Cole (S) present, 4 - McCarthy (VP) present via telephone and 5 - Shaddy (T) absent.

President Sanders reviewed the agenda. No new items were added.

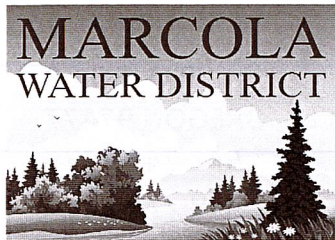
Review Items

The minutes of December 9, 2024 were reviewed. Sandra McCarthy made a motion to approve the minutes of December 9, 2024. Tim Sanders seconded the motion. Approved (4-0).

The financial report and updated bill list for December 2024 was reviewed and discussed. Dawn Cole made a motion to approve payment of the December 2024 bill list. Sandra McCarthy seconded the motion. Approved (4-0). The checks were signed by Patrick Watson and Dawn Cole.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for December 2024 was reviewed by President Tim Sanders. The check numbers for December 2024 are 1052-1064 and there are no breaks in sequence. The December 2024 missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for December 2024 was reviewed by President Tim Sanders. The December 2024 audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for December 2024 was reviewed by President Tim Sanders. There was one (1) new vendor for December 2024, Eurofins Environmental Testing (they bought out "Edge Analytical") for \$76.00. The December 2024 vendor quick report was approved and signed by President Tim Sanders.



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Business from the Audience: None.

Business from the Board: None.

Business from the Staff: Jamie Porter updated the Board on the following items.

New Budget Committee Member: Jamie Porter introduced Jeff Bergstrom to the Board. Jeff Bergstrom will be joining the Budget Committee as its newest member.

Water System Development Charge (SDC) Update: Jamie Porter reviewed highlights of the SDC Methodology report and included a copy of the SDC report in the Board packet for individual review before the public hearing planned for March 10, 2025.

Budget Committee: Jamie Porter requested a resolution to perform the annual update of the Budget Committee members and to appoint Jamie Porter as the Budget Officer (Resolution 2025-01).

Resolution 2025-01: Appoint Budget Officer and Budget Committee Members. President Sanders asked for a motion to adopt Resolution 2025-01. Dawn Cole made a motion to adopt Resolution 2025-01. Sandra McCarthy seconded the motion. Approved (4 ayes, 0 nays).

President Tim Sanders announced the next meeting will be February 10, 2025 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn the meeting. Dawn Cole seconded the motion. Approved (4-0).

President Sanders adjourned the meeting at 6:12 P.M.

Attest:

A handwritten signature in blue ink, appearing to read "Dawn Cole", is written over a horizontal line.

Dawn Cole, Board Secretary