

P.O. BOX 8  
SPRINGFIELD, OREGON 97477  
541-746-1676  
TTY 1-800-735-2900  
[www.rwdonline.net/marcola](http://www.rwdonline.net/marcola)

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## Minutes of Marcola Water District Board Regular Session and Budget Committee Meeting #2

Date: September 15, 2025

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders, Sandra McCarthy, Dawn Cole and Patrick Watson.

Others Attending: Jamie Porter.

### Regular Session

President Tim Sanders called the meeting to order at 6:00 P.M.

President Sanders called roll: 1 - Watson (M) present, 2 - Sanders (P) present, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - vacant.

President Sanders reviewed the agenda: No new items.

### Review Items

The minutes of August 11, 2025 were reviewed. Sandra McCarthy made a motion to approve the minutes of August 11, 2025. Tim Sanders seconded the motion. Approved (4-0).

The financial report and updated bill list for August 2025 was reviewed and discussed. Sandra McCarthy made a motion to approve payment of the August 2025 bill list. Patrick Watson seconded the motion. Approved (4-0). The checks were signed by Tim Sanders and Sandra McCarthy.

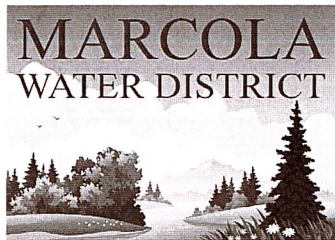
President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for August 2025 was reviewed by President Tim Sanders. The check numbers for August 2025 are 1156-1176 and there are no breaks in sequence. The August 2025 missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for August 2025 was reviewed by President Tim Sanders. The August 2025 audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for August 2025 was reviewed by President Tim Sanders. There are no new vendors for August 2025. The August 2025 vendor quick report was approved and signed by President Tim Sanders.

Business from the Audience: None.

Business from the Board: None.

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Business from the Staff: Jamie Porter updated the Board on the following items.

Board Officer Elections: Sandra McCarthy nominated Patrick Watson for the vacant treasurer position. Dawn Cole seconded the motion. Patrick Watson accepted the nomination. Approved (4 ayes, 0 nays). Tim Sanders made a motion the current officers retain their positions. Sandra McCarthy seconded the motion. Approved (4 ayes, 0 nays).

Board Officers for FY 2025-26:

President: Tim Sanders

Vice President: Sandra McCarthy

Treasurer: Patrick Watson

Secretary: Dawn Cole

Commissioner Vacancy: Discussed recruitment possibilities.

New Weekend Employee: Alejandro Lopez (Alex) passed his background check and has been training with Jeff Morrison. Alex will be taking over for Gary Nelson whose final day was August 31.

New Development: Lot 3 on Marpar Lane has been sold and a new meter and valves will be installed in the meter box after the customer pays the connection fees.

President Tim Sanders announced that the next meeting will be October 13, 2025 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Dawn Cole seconded the motion. Approved (4-0).

President Sanders adjourned the meeting at 6:09 P.M.

Approved by Board Secretary Dawn A Cole