

RAINBOW WATER DISTRICT BOARD MEETING

Date: January 14, 2026

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Doug Keeler, James Burrington, Mindy Kephart, and Erik Westerholm
BUDGET MEMBERS PRESENT: Jim McLaughlin
STAFF PRESENT: Jamie Porter, Eric Carlson, Jodi Sanders

Marla Casley opened the board meeting at 5:30 pm.

AGENDA REVIEW

No added items

REVIEW ITEMS

1. The minutes from December 10, 2025, were presented for approval. Doug Keeler moved to approve the minutes as amended. Mindy Kephart seconded the motion. Motion passed unanimously. Casley – Aye, Keeler – Aye, Burrington – Aye, Westerholm – Aye, Kephart – Aye.
2. The financial reports for December 2025 were presented for approval. Erik Westerholm moved to accept the financial reports and pay the bills. Doug Keeler seconded the motion. Motion passed unanimously. Casley – Aye, Keeler – Aye, Burrington – Aye, Westerholm – Aye, Kephart – Aye.
3. December 2025 Financial Report Review: Marla Casley reviewed 3 transactions and approved the December 2025 audit trail report. The missing checks report for December 2025 was reviewed and approved; check numbers are 2241-2313 and there were no breaks in sequence. There was one new vendor: ACF West.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD.

Per Mindy Kephart there are no LCOG updates.

BUSINESS FROM THE SUPERINTENDENT

1. Isler CPA is working on the FY 24-25 audit. They got approval for a due date extension to 1-31-2026.
2. Eric negotiated an agreement with Commercial Metals to take delivery of the automated reader board that we are getting from the State Spire Grant. Commercial Metals has a forklift that can lift it off the truck and we will then be able to tow it to our office.

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3. Jamie made several updates to the meeting agenda after the board training last month. Updates include adding interpreter information to the meeting agenda, adding rules for public comment to the website, and adding a transparency page to the website. Jodi also added commissioner names and individual votes to the meeting minutes.
 4. Commissioners Erik Westerholm and James Burrington will be attending the SDAO annual conference.
 5. Jamie has been contacted by a few customers that are interested in applying for the open budget committee positions. The interested candidates will be asked to submit answers to a questionnaire and can be available at a future board meeting in person if necessary.
 6. Jamie presented three requests from customers asking for credits on their bills due to leaks in their plumbing. All three customers have already been awarded the standard leak credit as allowed in Resolution No. 2022-23. Customers are requesting additional leak credits as allowed by the Resolution.
 - a. Cheryl Jones had a leak in her service line that has been repaired. Additional leak credit requested is \$175.72.
 - b. Daniel Loew had a leak in his irrigation system that has been repaired. Additional leak credit requested is \$851.06.
 - c. Cameron Mills had a leak in her service line that has been repaired. Additional leak credit requested is \$273.95.
- Mindy Kephart moved to approve the additional leak credits for all three customers. Erik Westerholm seconded the motion. Motion passed unanimously. Casley – Aye, Keeler – Aye, Burrington – Aye, Westerholm – Aye, Kephart – Aye.
7. Shenandoah has been awarded a grant for a feasibility study. Shangri-La and Marcola have been awarded grants for chlorination equipment upgrades.
 8. The City of Springfield is continuing to debate the future of the fire department and deciding if they will recommend governing the department differently.
 9. Jamie is working on a letter to update the customers of Rainbow on our many outstanding projects, including PFAS regulations, water rates and the SUB-RWD intergovernmental agreement status.
 10. Lane County has appointed a board member to the Blue River Water District Board of Commissioners.

The next board meeting will be held February 11, 2026.

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The Rainbow Water District/Springfield Utility Board annual joint meeting will be held February 17, 2026, in the Heron Room at the Bob Keefer Center.

Marla Casley adjourned the meeting at 6:02 pm.

 2/11/2026
Minutes Approved Date