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Minutes of Marcola Water District Board Regular Session, Budget and Water Rates Public Hearings

Date: June 21, 2023
Time: 6:00 P.M.
Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders, Cheryl Neu, Rodger Shaddy, Dawn Cole and Sandra McCarthy.
Others Attending: Pam Coleman and Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:04 P.M.

President Sanders called roll: 1 -Neu (VP) present, 2 - Sanders (P) present, 3 - Cole (S) present, 4 - McCarthy (M) present and 5 - Shaddy (T) present.

President Sanders reviewed the agenda. There are two new items to be discussed: 1) An arsenic removal system for Roberts Well and 2) a leak discovered in the pipe at the intersection of Wendling Rd and Honeybee Lane.

Review Items

The minutes of May 17, 2023 were reviewed. Cheryl Neu made a motion to approve the minutes of May 17, 2023. Rodger Shaddy seconded the motion. Approved by unanimous vote (5-0).

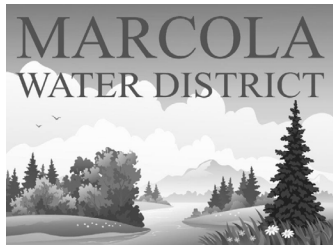
The financial report and updated bill list for May 2023 was reviewed and discussed. Sandra McCarthy made a motion to approve payment of the May 2023 bill list. Cheryl Neu seconded the motion. Approved unanimously (5-0). The checks were signed by Rodger Shaddy and Cheryl Neu.

President Tim Sanders read aloud the following report for the record.

- 1) The missing checks report for May 2023 was reviewed by President Tim Sanders. The check numbers are 5801-5809 and there are no breaks in sequence. The missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for May 2023 was reviewed by President Tim Sanders. The audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for May 2023 was reviewed by President Tim Sanders. There was one new vendor for May 2023: SAIF (Safe Corp), 2023-24 Workman's Compensation Insurance for \$892.43. The vendor quick report was approved and signed by President Tim Sanders.

Business from the Audience: None.

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Business from the Board: Cheryl Neu reported that the Raffle Basket was ready and that it had a "Fishing" theme this year. She also asked the Board members to swing by the Rainbow Water office and sign a card for the basket.

President Sanders opened a Public Hearing at 6:08 P.M. for the proposed Budget and Water Rate Increase.

Jamie Porter reported on the recommended Budget and water rate increase for FY 2023-24 and asked for public comments.

Public Comments: None.

President Sanders closed the Public Hearing at 6:10 P.M.

Regular Session

Budget Resolutions

The following Resolutions were discussed and put to the Board for adoption to finalize the budget process:

1) Resolution 2023-05: Resolution Authorizing Contingency Transfers

Sandra McCarthy made a motion to adopt Resolution 2023-05. Rodger Shaddy seconded the motion. Approved unanimously (5 ayes, 0 nays).

2) Resolution 2023-06: Resolution Adopting Budget for Fiscal Year 2023-24

Sandra McCarthy made a motion to adopt Resolution 2023-06. Cheryl Neu seconded the motion. Approved unanimously (5 ayes, 0 nays).

3) Resolution 2023-07: Resolution Making Appropriations for Fiscal Year 2023-24

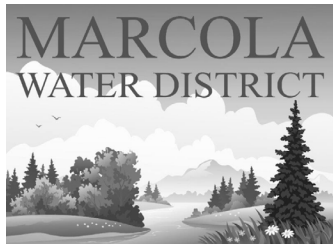
Rodger Shaddy made a motion to adopt Resolution 2023-07. Dawn Cole seconded the motion. Approved unanimously (5 ayes, 0 nays).

4) Resolution 2023-08: Resolution Imposing and Categorizing Taxes for Fiscal Year 2023-24

Sandra McCarthy made a motion to adopt Resolution 2023-08. Cheryl Neu seconded the motion. Approved unanimously (5 ayes, 0 nays).

5) Resolution 2023-09: Resolution Authorizing Transfer to Capital Replacement Reserve Fund

Cheryl Neu made a motion to adopt Resolution 2023-09. Sandra McCarthy seconded the motion. Approved unanimously (5 ayes, 0 nays).



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6) Resolution 2023-10: Resolution Raising Water Rates

Dawn Cole made a motion to adopt Resolution 2023-10. Cheryl Neu seconded the motion.
Approved unanimously (5 ayes, 0 nays).

Arsenic Removal from the Roberts Well

Jamie Porter and the Board discussed the necessity of treating the Roberts Well to lower the arsenic levels present so the well can be put back into production when the District is facing higher water demands.

Resolution 2023-11: Resolution Awarding Contract to Applied Process Equipment, Inc. for Procurement of Arsenic Removal System for Roberts Well

Rodger Shaddy made a motion to adopt Resolution 2023-11. Dawn Cole seconded the motion.
Approved unanimously (5 ayes, 0 nays).

Business from the Staff:

Jamie Porter reported:

- 1) Jeff Morrison has finished the Maple 2 doghouse and the controls consultant has completed the controls programming. The well is now ready for summer.
- 2) A request from a customer for new service for a Coffee Kiosk on the lot at the corner of Marcola Rd and Whitmore St. There is already a meter on the lot but it has not been used for at least 40 years. The district will perform any repairs on the service to the meter and the customer will be responsible to replace the meter and valves in the meter box prior to using water.
- 3) A customer asked permission to place a streetlight on a pole at the end of Maple Ln near the Maple Well house. As the light is not on a water district pole no Board action is needed but the Board is not opposed to the customer contacting EPUD directly and paying for a light themselves. Jamie Porter will tell the customer to contact EPUD.
- 4) Leak on Wendling Rd and Honeybee Ln: Pipe has developed a leak that was patched but the entire section (about 70 feet) needs replacement. The work is best done while the school is not in session. The work will begin later this summer when the necessary parts have been procured.

President Sanders reminded everyone that the Board meetings will be on the second Thursday of each month at 6:00 P.M. beginning with the July 13, 2023 meeting.

President Sanders asked for a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn and Cheryl Neu seconded the motion. Approved by unanimous vote (5-0).

President Tim Sanders adjourned the meeting at 6:50 P.M.

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